

Adult & Part-time Course Guide

UPSkill, RETRAIN
AND FUTURE PROOF
YOUR CAREER

Courses starting February 2025 - September 2025
www.harlow-college.ac.uk/adults

WELCOME FROM OUR PRINCIPAL

OPEN EVENTS

Come along to our Open Events to find out more about our Adult & Part-time courses.

Click a date to book:





Thank you for considering Harlow College.

At Harlow College, we offer a whole range of courses for adults, with the opportunity to learn online, take classes in College, or a mixture of the two, all designed to help you with your personal or professional development.

We are Ofsted graded Good as a College and have excellent teachers who can help you develop your skills. We also have great links with industry and access to a wide range of professional resources.

Some of our courses are completely free - for example, those on offer through the Government designed Free Courses for Jobs. For others, help may be available towards the cost of your College course, as well as maintenance, with either a 19+ Advanced Learner Loan or a loan or grant from Student Finance England. If you are under 19 at the start of your course, some of these courses will be free.

We value all our learners at Harlow College and welcome applications from all ages and experience. So, whether you are 19 and taking your first steps in further education, or 66 and looking to retrain, we look forward to hearing from you.

Karen Spencer,
Principal, Harlow College

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PAYING FOR YOUR COURSE

The College offers a range of FREE courses designed to help you with your professional or personal development. There are several options of financial help available for the majority of our adult and part-time courses, ranging from 19+ Advanced Learner Loans to our College bursary scheme and financial advice and guidance is always available from our Admissions team.

e-Learning Courses:

Our Level 2 e-learning courses are free if you are aged 19 or over on 1st September 2024, you live in England and meet the residency eligibility criteria. For more information contact our Admissions team.

English & Maths:

English & Maths courses could be free if you don't already have a C/4 grade or equivalent.

Level 2 & Level 3 Courses:

If you are unemployed and looking for work, or earning a gross annual income of £25,000 or less you could be eligible to complete a Level 2 or selected Level 3 accredited course without charge.

If you are 19-23 some Level 2 and Level 3 courses may be free of charge if you do not already have a full Level 2 or 3 qualification.

DON'T LET MONEY GET IN THE WAY OF YOUR GOALS

Free Courses for Jobs

Government Scheme:

The new Free Courses for Jobs government Scheme means that adults without a full Level 3 qualification like a diploma or A Levels could undertake an accredited course that's fully funded by the UK government. If you earn below £25,000 or are unemployed and looking for work, you will also be able to access these qualifications for free.

19+ Advanced Learner Loans:

Advanced Learner Loans are available for courses at Level 3 to 5 and are only paid back once you start earning £27,295 a year (before tax and other deductions).

Harlow College 19+ Bursary:

Support with travel costs, childcare and course materials including essential course, uniform and equipment costs could be available whilst you study if you have either a household annual income (incl means-tested benefits) of less than £30,000.

Speak to an Admissions Adviser:

If you have any questions our Admissions Advisers are on hand to offer financial advice and guidance. Please email: admissions@harlow-college.ac.uk or call 01279 868100.



ACCESS TO HIGHER EDUCATION

An Access to Higher Education course is a 1 year pre-university course that prepares adults for study at university. This course is ideal if you have been out of education for a while, are planning a career change or are looking to upskill in your current job. A typical Access course is 2-3 days a week, 9.30am-3pm and are taken by students of all ages and backgrounds.

Most Access to Higher Education students pay for their course with a 19+ Advanced Learner Loan. Any outstanding Advanced Learner Loan balances you owe for an Access to HE course will be 'written off' once you complete a higher education course. This means you do not have to repay it.

It's really easy to apply for an Advanced Learner Loan. Simply contact our friendly Admissions team who will explain everything you need to know and get you started.

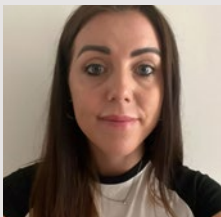
Advanced Learner Loan

Find out more about Advanced Learner Loans [here](#).

Access to Higher Education

£ Financial support may be available

Study Mode	Course Name	Duration	Start	Reduced fee (with an Advanced Learner Loan)	
£ On campus	Access to Medicine	1 year	Sept 2025	£3384	Find out more
£ On campus	Access to Health Professions	1 year	Sept 2025	£3384	Find out more
£ On campus	Access to Criminal Justice and Policing	1 year	Sept 2025	£3384	Find out more
£ On campus	Access to Construction and the Built Environment	1 year	Sept 2025	£3384	Find out more
£ On campus	Access to Psychology and Counselling	1 year	Sept 2025	£3384	Find out more
£ On campus	Access to Education and Childhood Studies	1 year	Sept 2025	£3384	Find out more



"I felt empowered, like I can do anything!"

After completing her Access to Higher Education course Amy is now off to University to study Nursing.

[Read more](#)

HIGHER EDUCATION

At Harlow College, we offer a whole range of courses for adults, with the opportunity to learn online, take classes in College, or a mixture of the two, all designed to help you with your personal or professional development.

Our Higher Education courses are flexible, allowing you to fit your study around personal commitments or a part-time job.

We offer Higher Education courses at Levels 4 and 5. These include Higher National Certificates (HNCs), Higher National Diplomas (HNDs), Professional Diplomas and NCTJ Journalism qualifications. These qualifications are designed to give you the skills to put your knowledge to practical use.

HNCs and HNDs are highly valued by employers and can also count towards membership of professional bodies and other employer organisations.

If you plan to study Higher Education at Harlow College, you may not have to pay for tuition fees upfront. Help may be available towards the cost of your college course as well as maintenance with either a 19+ Advanced Learner Loan or a loan or grant from Student Finance England.

A young woman with long dark hair is smiling and looking towards the camera. She is wearing a blue hoodie and a lanyard with a badge that says "HIGHER EDUCATION". In the background, a computer monitor is visible, and the overall scene is dimly lit, suggesting an office or classroom environment.

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COLLEGE**

**HIGHER
EDUCATION
DIGITAL GUIDE
2025-26**

[View guide online](#)



HAWK COLLEGE
Automotive
Technology

SKY

SKY
AUTOMOTIVE
TECHNOLOGY

Accounting & Bookkeeping

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus & Online	AAT Level 1 Bookkeeping	12 weeks	Sept	£309	Find out more
£ On campus & Online	AAT Level 2 Accounting	10 months	Sept	£1197	Find out more
£ On campus & Online	AAT Level 3 Accounting	10 months	Sept	£3367	Find out more
£ On campus & Online	AA Level 4 Accounting	18 months	Sept	£3389	Find out more

Fees includes tuition, AAT membership fees and one assessment fee per unit.

Automotive

Study Mode	Course Name	Duration	Start	Full Fee	
On campus	Level 1 Electric & Hybrid Vehicle Awareness	1 day	w/c 21 Apr	£99	Find out more
On campus	Level 2 Electric & Hybrid Vehicle Routine Maintenance	10 weeks	23 Apr	£349	Find out more
£ On campus	Level 3/4 Electric & Hybrid Vehicle Diagnosis, Testing & Repair	12 weeks	24 Apr	£699	Find out more



*Subject to eligibility £ Financial support may be available.
In some cases these course could be free!



"The Level 5 Leadership and Management course fitted perfectly around my job. It's given me the tools and knowledge I need to be an effective manager."


[Read more](#)



Beauty Therapy, Hairdressing & Barbering

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	Level 1 Basic Nail Treatments	6 weeks	Sept	£250	Find out more
£ On campus	Level 2 LED Gel Nails	5-6 weeks	29 Apr	£50	Find out more
£ On campus	Level 2 Beauty Therapy	1 year	Sept	£1287	Find out more
£ On campus	Level 3 Beauty Therapy	1 year	Sept	£2583	Find out more
£ On campus	Level 2 Hairdressing	1 year	Sept	£1287	Find out more
£ On campus	Level 3 Hair Services	1 year	Sept	£2583	Find out more
£ On campus	Level 2 Barbering	1 year	Sept	£411	Find out more
£ On campus	Level 4 Salon Management	1 year	Sept	£3345	Find out more



*Subject to eligibility  Financial support may be available. In some cases these course could be free!



Kat's ambition is to be a manager. Read how studying a Level 3 CMI Leadership and Management course is going to help her achieve her goal.

[Read more](#)




Building Services

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	Level 3 Installation and Maintenance of Heat Pump Systems (Non-refrigerant Circuits)	3 weeks	14 Jan 4 Feb 11 Mar	£585	Find out more

Business & Retail

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus & Online	Level 3 CMI Leadership and Management	1 year	4 Mar 17 Mar	£1800	Find out more
£ On campus & Online	Level 5 CMI Leadership and Management	1 year	19 Mar	£2000	Find out more
£ On campus	Preparing to Work in Customer Service (Bright Futures Training Centre)	4 days	28 Apr	Free*	Find out more
£ Online	Level 2 Team Leading	8-12 weeks	Any time	Free*	Find out more
£ Online	Level 2 Understanding Climate Change and Environmental Awareness	8-12 weeks	Any time	Free*	Find out more
£ Online	Level 2 Mental Health First Aid & Mental Health Advocacy in the Workplace	8-12 weeks	Any time	Free*	Find out more

*Subject to eligibility  Financial support may be available. In some cases these course could be free!



How Arzum unlocked her potential with a Teacher Training programme.

"The Teacher Training programme allowed me to be the best teacher I could be!"


[Read more](#)

Construction

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	CSCS Preparing to Work in Construction (Bright Futures Training Centre)	10 days	24 Feb 21 Mar 25 Apr	Free*	Find out more

Early Years, Education & Teaching

Study Mode	Course Name	Duration	Start	Full Fee	
£ Online	Level 2 Behaviour That Challenges	8-12 weeks	Any time	Free*	Find out more
£ On campus	Level 2 Early Years Practitioner	1 year	Feb & Oct	£994	Find out more
£ On campus	Level 3 Working in the Early Years Sector (Early Years Educator)	18 months	Feb & Oct	£2882	Find out more
£ Online	Level 2 Understanding Autism	8-12 weeks	Any time	Free*	Find out more
£ Online	Level 3 Certificate in Understanding Autism	18-20 weeks	Any time	£811	Find out more
£ On campus	Level 2 Supporting Teaching & Learning in Schools	1 year	Feb & Oct	£633	Find out more
£ On campus	Level 3 Supporting Teaching & Learning in Schools	18 months	Feb & Oct	£2225	Find out more

*Subject to eligibility  Financial support may be available. In some cases these course could be free!



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Free online short courses for adults.


Learn at your own pace,
anywhere, anytime.

www.harlow-college.ac.uk/elearning

Apply now

(cont.) Early Years, Education & Teaching

Study Mode	Course Name	Duration	Start	Full Fee	
Online & On campus	Level 3 Teacher Training: Education & Training	15 weeks	27 Feb 23 Sept	£450	Find out more
Online & On campus	Level 4 Teacher Training: Education & Training	30 weeks	25 Feb 25 Sept	£950	Find out more
Online & On campus	TAQA Level 3 Award in Assessing Vocationally Related Achievement	4 weeks	28 Feb	£565	Find out more
Online & On campus	TAQA Level 3 Award in Assessing Competence in the Work Environment	4 weeks	28 Feb	£565	Find out more
Online & On campus	TAQA Level 3 Award in Understanding the Principles and Practices of Assessment	6 months	28 Feb	£390	Find out more
Online & On campus	TAQA Level 3 Certificate In Assessing Vocational Achievement	4 weeks	28 Feb	£850	Find out more
On campus	TAQA Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practice	4 weeks	4 Apr	£720	Find out more
On campus	TAQA Level 4 Award in Understanding Internal Quality Assurance of Assessment Processes and Practice	4 weeks	4 Apr	£390	Find out more
On campus	TAQA Level 4 Certificate in Leading the Internal Quality Assurance of Assessment Processes and Practice	4 weeks	4 Apr	£960	Find out more

*Subject to eligibility  Financial support may be available.
In some cases these course could be free!



Jade achieved a Grade 5 in Maths with Harlow College and is now off to Anglia Ruskin University to pursue her dream career as a Midwife.

[Read more](#)



English, Maths, ESOL & Digital Skills

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	Functional Skills English	14 weeks	Sept	Free*	Find out more
£ On campus	Functional Skills Maths	12-14 weeks	Sept	Free*	Find out more
£ On campus	GCSE English	1 year	Sept	Free*	Find out more
£ On campus	GCSE Maths	1 year	Sept	Free*	Find out more
£ On and off campus	ESOL (English as a Second or Other Language)	Flexible	Sept	from £150	Find out more
£ On campus	Essential Digital Skills	10 days	13 Mar	Free*	Find out more



*Subject to eligibility **£** Financial support may be available.
In some cases these course could be free!




"I think of myself as a lifelong learner"

"I like to keep active and learn new things so when the opportunity came up to study a counselling course I thought, let's go for it!"

[Read more](#)

Health, Social Care & Wellbeing

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	Level 1 Mental Health Awareness	4 weeks	29 Apr	£65	Find out more
£ On campus	Level 2 Counselling	16 weeks	Sept	£360	Find out more
£ On campus	Level 3 Counselling	36 weeks	Sept	£1500	Find out more
£ Online	Level 2 Children & Young People's Mental Health	8-12 weeks	Any time	Free*	Find out more
£ Online	Level 3 Certificate in Understanding Principles of Dementia Care	18-20 weeks	Any time	£811	Find out more
£ On campus	Level 2 Gym Instructing	22 weeks	17 Sept	£360	Find out more
£ Online	Level 2 Mental Health First Aid & Mental Health Advocacy in the Workplace	8-12 weeks	Any time	Free*	Find out more
£ Online	Level 2 Nutrition & Health	8-12 weeks	Any time	Free*	Find out more
£ Online	Level 2 Understanding Climate Change and Environmental Awareness	8-12 weeks	Any time	Free*	Find out more

*Subject to eligibility  Financial support may be available. In some cases these course could be free!



AMETEK
AMETEK 9700

DIGILAC 3000
Experiment Plattform

Hospitality


Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	Preparing to Work in Hospitality (Bright Futures Training Centre)	13 days	28 Apr	Free*	Find out more

Security & Door Supervision

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	SIA Security (Bright Futures Training Centre)	21 days	25 Feb 25 Apr		Find out more

Travel & Tourism

Study Mode	Course Name	Duration	Start	Full Fee	
£ On campus	Level 2 Cabin Crew (Location: Stansted Airport College)	18 weeks	11 Sept	£750	Find out more
£ On campus	Level 1 Exploring the Aviation Industry (Location: Stansted Academy, Enterprise House)	10 days		Free*	Find out more

*Subject to eligibility  Financial support may be available. In some cases these course could be free!



BRIGHT FUTURES

Bright Futures is Harlow College's Adult Training Centre based in Harlow Town Centre. Bright Futures delivers training courses to upskill, retrain and support adults on their employment journey across the South East and East of England.

[VIEW COURSES](#)

[FIND US ON
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01279 868173

www.harlow-college.ac.uk/brightfutures
brightfutures@harlow-college.ac.uk

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COLLEGE**



Stansted Airport Academy Employment & Skills

Stansted Airport Employment and Skills Academy are here to help develop the skills and confidence of those seeking a career at London Stansted Airport. Delivering courses in English and Maths, Essential Digital Skills, Aviation Operations and Hospitality in partnership with Harlow College.

01279 663321

www.stanstedairportacademy.com
Employment.Academy@stanstedairport.com



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HOW TO APPLY

UPSKILL, RETRAIN
AND FUTURE PROOF
YOUR CAREER



Online

Visit: www.harlow-college.ac.uk/adults to browse our courses.

Alternatively, you can simply click the 'find out more' button next to the course you'd like to apply for in this Course Guide.

Fill out an application form online.

Some of our courses require a pre-assessment. If this is the case, you will be asked to submit your contact details and we will be in touch to arrange this with you.



Phone

Call 01279 868100 to speak to our friendly Admissions Team.

Our phone lines are open:
Monday to Thursday 8.45am-5pm
Fridays 8.45am-4.30pm

You can also email our Admissions team:
admissions@harlow-college.ac.uk

HARLOW COLLEGE

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OPEN EVENTS



All information printed in this guide is correct
at time of publishing September 2024.
Course fees are subject to change.